

This instruction document is for setup and send e-Transfer with RBC

Important notes:

- I. Email address for e-Transfer: offering@ntcac.ca
- II. The account is setup for auto-deposit, so no need for security question or answer
- III. Your financial institution may charge a fee for e-Transfer

1) Setup New Contact for e-Transfer

Step 1.1 Add Contact - Details

1.1.1: Enter Contact Name: NTCAC Offering

1.1.2 Contact's Email Address: offering@ntcac.ca

1.1.3 Preferred Language: English

1.1.4 Click "Continue" to continue

Products & Services | **My Accounts** | **Customer Service**

[Accounts Summary](#) | [Profile & Account Settings](#)

Personal Accounts

- Account Services
- Pay Bills and Transfer Funds
 - Request Money
 - Pay Multiple Bills
 - Set Up Save-Matic
 - International Money Transfer
 - Payment History
 - Manage Postdated Transactions
 - Manage Payees
 - Add Payee
 - Add INTERAC e-Transfer Recipient**
 - Add Other RBC Royal Bank Customer
 - Sort Payee List
 - Nickname Payees
 - View eBills
 - Credit Card Balance Transfer
 - Transfer Funds to RBC US Banking
- Alert Centre
- Profile and Preferences
- Apply for Products and Services

Add Interac⁺ e-Transfer Recipient

Please enter the e-mail address and/or mobile number of your recipient.

*-Required Information

Name :

Contact Method (At least one is required):

Email Address:

Mobile Number: - -

Preferred Language: English French

i Important Information

After you initiate an *Interac* e-Transfer, we will withdraw the chosen amount from the account selected and send an email or text message notification to the *Interac* e-Transfer recipient at the email address or mobile number that you provide. The email or text message notification will identify you as the sender and contain the *Interac* e-Transfer amount, the name of the recipient, and that you are using *Interac* e-Transfer.

Step 1.2 Add Contact - Verification

1.2.1 Click "Confirm" to confirm setup

Confirm Recipient's Information

Please confirm the details of your new *Interac*⁺ e-Transfer recipient.

To:	NTCAC Offering
Email Address:	offering@ntcac.ca
Preferred Language:	English

[Cancel](#)

[Confirm >](#)

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2) Transfer Money

Step 2.1 Add Details

2.1: Send Money To: NTCAC Offering

2.2 Amount

2.3 From Account

2.4 Click "Next"

Pay Bills and Transfer Funds

Request Money
Cancel Bill Payment
Pay Multiple Bills
International Money Transfer
Payment History
Manage Postdated Transactions
Payee Management
View eBills
Register for INTERAC e-Transfer AutoDeposit
Credit Card Balance Transfer
Transfer Funds to RBC US Banking

Pay Bills & Transfer Funds

Pay with RBC Accounts Pay with RBC Rewards Points

From
Chequing 0 [REDACTED]

To
NTCAC Offering

[Add new payee](#)

Amount
\$10 | CAD

How Often
Once

When
Mar 14, 2020

MM/DD/YYYY

Interac e-Transfers cannot be postdated or recurring.

Cancel Next

2.5 Click "Continue"

Send *Interac*⁺ e-Transfer

To send an *Interac* e-Transfer, fill in the recipient's name and e-mail address or mobile number.

All fields are required unless marked as optional.

Name:

Contact Method: *(At least one is required)*

Email Address:

Mobile Number:
Preferred Language:

English French

2.5 Message No **XXX**, **GXX**, **MXX**, **BXX**

No: Offering number from NTCAC.

(Email donations@ntcac.ca if you need a new or confirm your existing number)

G: Amount for General Fund

M: Amount for Mission Fund

B: Amount for Building Fund

Important Notes for the message:

- a) All 3 numbers should add up to total offering amount
- b) If the split is not specified, then all funds will be put into General Fund.
- c) Example, **No 100, G5, M3, B2** if your offering # is 100, you want to split \$5 to General Fund, \$3 to Mission Fund and \$2 to Building Fund, for a total offering of \$10.

Confirm Details of *Interac*⁺ e-Transfer

Please confirm the details of this transaction. You may also include a personalized message with this *Interac* e-Transfer.


To: NTCAC Offering

Contact Method:

offering@ntcac.ca

Account holder: **NORTH TORONTO CHINESE ALLIANCECHURCH**


This email address is registered for Autodeposit. Funds will be deposited directly into the recipient's account.

 Interac will send the recipient a deposit notification email to this address.

Preferred Language: English

Amount: \$ 10.00

Service Fee: FREE

From: Chequing 

Message: (Optional)

No 100, G5, M3, B2

Number of characters: (400 maximum) 18

Step 2.3 e-Transfer Confirmation

2.3.1: Click "Confirm" after verifying the information